

Vacancy (Project Associate Financial Services Sector)

CUTS Institute for Regulation and Competition (CIRC) invites application from suitable candidates for a position of **Project Associate in the Financial Services Sector**.

The position expects to help the CIRC team further the mandate of the Institute to provide research-based training and capacity building solutions in the areas of financial services sector. The Institute promotes understanding and learning in the interface between law and economics. The researcher will support the team lead in research, liaisoning work with government agencies and regulators, developing and executing innovative courses and training programs and conferences in niche area of regulation and competition in the financial services sector.

Qualifications and Experience

Candidates holding graduate (LL.B.) or post-graduate degree in law (LL.M.), Masters in Finance, with research and/or teaching experience in the related fields of minimum of four years are encouraged to apply. Candidates with demonstrable experience in conducting high-level training programmes in the area of financial services sector will be given preference.

Job Profile and Responsibilities

Project Associates at CIRC work in diverse and challenging areas:

- Help in conducting research (desk and field research) and other related activities to effectively deliver customized research and capacity building solutions to CIRC clients
- Coordinate with senior experts to work under their guidance
- Liaisoning with regulators and industry to conduct events and training programmes
- Research, draft and edit course modules, research reports, articles, etc.
- Overall responsibility of developing and delivery of trainings/courses in the core areas
- Helping in organising research events and conferences; preparing outreach material for social media and print media.
- Organise/attend events, trainings and workshops
- Implementation of specific activities as assigned from time to time in the course of discharge of duties.

Proficiency in both written and spoken English with excellent communication skills, and working knowledge of computer applications are essential. Familiarity with software like Microsoft Word & Excel as well as apps like Dropbox, Google Calendar, etc.

Compensation

CIRC recognises that the right candidate will have a significant impact on the success of the organisation and is prepared to offer an attractive compensation package for the not for profit sector, commensurate with experience.

Location

The position is based in New Delhi. Travelling around India related to projects and conferences will be expected.

To apply

Qualified candidates should send their email to hr@circ.in and ss@circ.in with following documents, along with an appropriate covering letter:

- a. CV
- b. Writing sample (published/unpublished)
- c. Expression of interest in joining CIRC (max. 500 words)
- d. Contact details of two referees (email & mobile number)

Please mention the position you are applying in subject line of email. Women candidates are encouraged to apply, as CIRC believes in equal opportunities. Given the large volumes of applications we receive, we are unable to respond to all applicants and our responses are limited to those who are shortlisted.

CUTS Institute for Regulation & Competition

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